i-Locate Manual

ADVANCED VEHICLE TRACKING SOLUTION

Welcome to the new and improved i-Locate!

We trust that you will enjoy using the new i-Locate software..

Getting Started

Click on this link to open i-Locate, the SignOn window will appear. You will be prompted to type in a username and password.

Know these ICONS before you start:

Logout: Click to logout from i-Locate

Zoom: This tool is useful to zoom in, so more street detail is visible

Map Layers: Click this tool to enable and disable certain map layers:

Base Layer
OpenStreetMap
Overlays
☑ Paths
☑ Zones
☑ Poi
☑ Vehicles

Map: Map Page (landing Page)

Vehicle: Vehicle Page to update and edit Vehicle and User Admin information

Groups: To Create/Edit and allocate vehicles to a Group Name

Zones: Mapping zones with mouse, double click to enter and save zone name. Delete zone from Zone Tab

Zones (Show & Actions): Edit Zones and notifications (SMS and Email) linked to specific vehicles.

Zone Alarms: Zone notifications when vehicle enter and exits specific zone.

Trip Replay: Animated replay of trip selected

POI: Create a **P**oint **O**f **I**nterest on the map.

Refresh: Click on refresh to display all vehicles on the map.

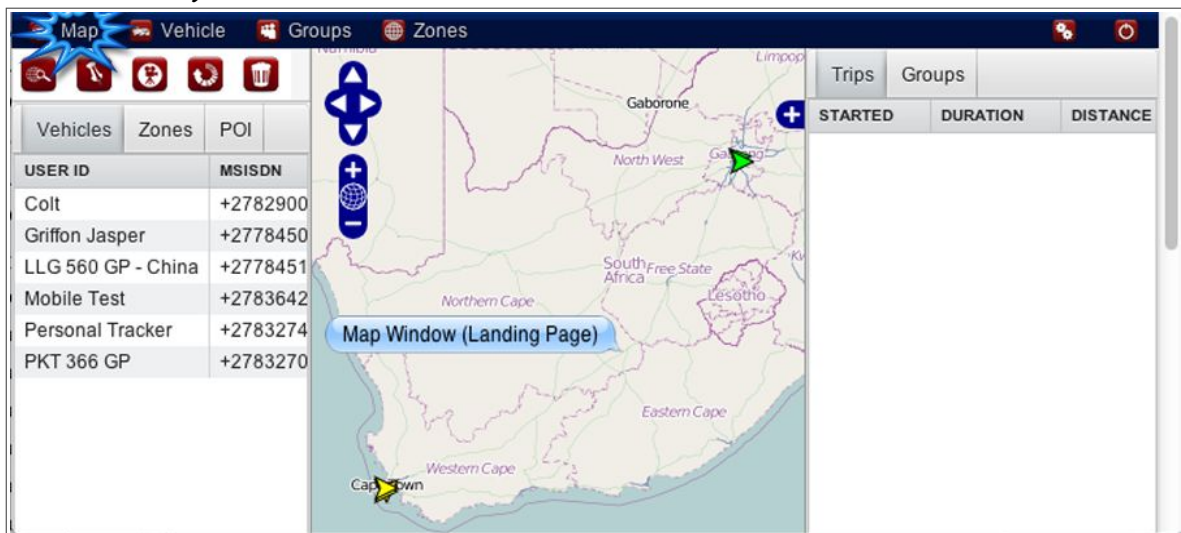**Trash**:   To delete Zones & POI forever

Vehicle Marker color code reference:

VehicleStatus: **Y** = Stationary   **G** = Ignition On

B = Moving   **R** = Alarm

Once open, the MAP window screen similar to the one below will open…

General ways to manipulate MAP:

USER ID	MSISDN
Colt	+2782900
Griffon Jasper	+2778450
LLG 560 GP - China	+2778451
Mobile Test	+2783642
Personal Tracker	+2783274
PKT 366 GP	+2783270

Map Window (Landing Page)

STARTED	DURATION	DISTANCE

- **Pan :** Click on the Map, hold the mouse button down, and then drag map into position.

- **Zoom:** Double click on mouse button or turn the mouse wheel to zoom in/out.

STEP 1 - Status

☀ From the Map Window (landing page) select a vehicle in the Vehicle list by clicking on it in the '*User ID' column*.
The map will zoom to street level over the vehicle position.

☀ Clicking on the marker the 'STATUS' of the vehicle will popup.
The Vehicles's most recent trips will appear in the right hand tab.

STEP 2 - Trips Tab

☀ Clicking on the Trip inside the TRIPS TAB (right sidebar), will automatically display the trip selected for the vehicle selected in the '*User ID column*'.
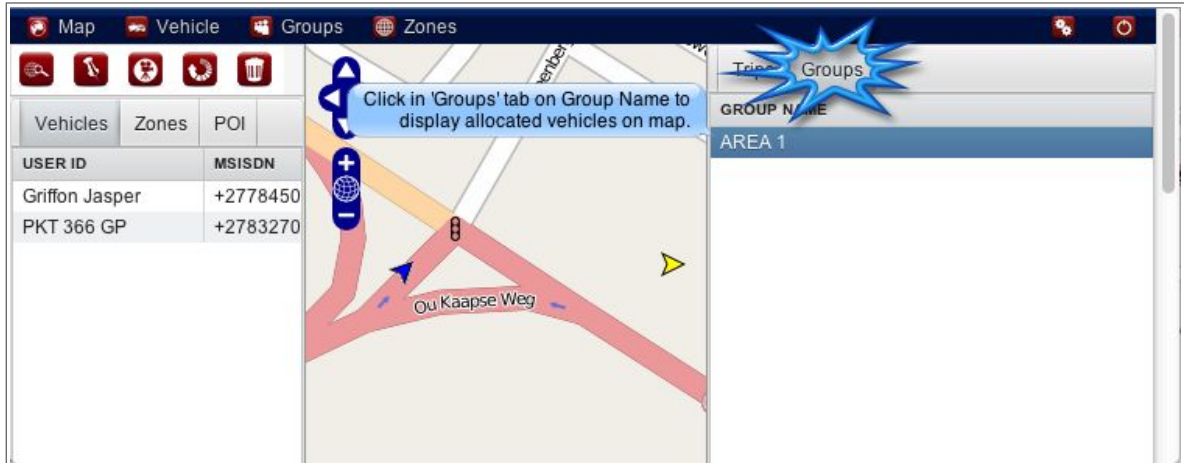

☀ Clicking on the **>** (Past trips) and **<** (Latest trips) to scroll forward and backwards in time.

Tip: You can also animate the trip by clicking on the 🔴 animate button

STEP 3 - Groups Tab

☀ Selecting a group inside the Groups Tab will display vehicles forming part of that group on the map

☀ Click 'Refresh' to revert back to all vehicles.


STEP 4 - vehicle report type

☀ Select Vehicle (as in *STEP 1*), select desired report from the 'Select Report' dropdown box,

☀ Set from and to date, then

☀ Click 'Generate' to create Report

⚓ **Alarms** : Display vehicle violations that occurred in selected time period.

⚓ **Triplog Summary**: Headline trip summary report for selected time period, reporting on trip start, trip duration and max speed.

⚓ **Triplog Day Summary**: Headline daily trip summary report, reporting on day start and end, total mileage and max speed for the day.

⚓ **Speed:** Graph charting vehicle speed for selected time period.

⚓ **Usage**: Generate reports (Graph and Text) on vehicle usage.

⚓ **Zone Log**: Report showing vehicle entry and exit times for all zones.

⚓ **Zone Log Summary:** Report showing total vehicle visits into all zones.

※ Click on the 'Generate' button to view/save or print Reports, to revert back to previous page by closing the Report.
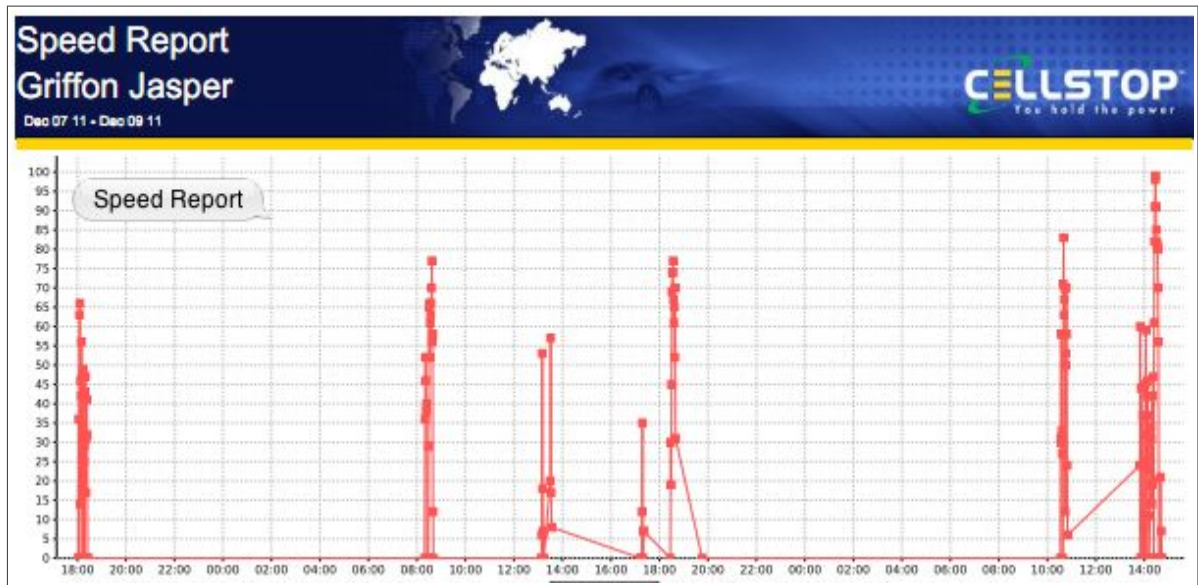
*Where there's no data available for selected report, a popup window will display:
'Report is Blank'

STEP 5 – creating a zone

Creating zones by clicking on the 'Zone' ⊕ icon then:

※ Move curser to zone position A (start) and click to set.

※ Move to position B and click to set.

※ Move to position C and click to set.

※ **Double click** on position D to enter Zone Name
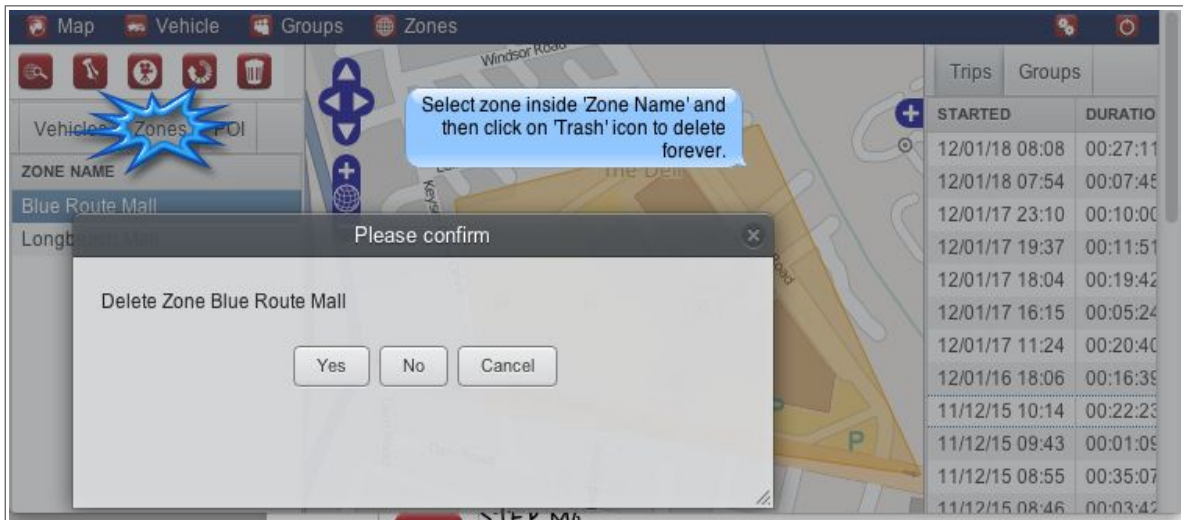(or on last plotting point).

STEP 6 - View Zone

⚡ View Zone by clicking on the 'Zones' TAB.

⚡ Click on 'Zone Name' to view.
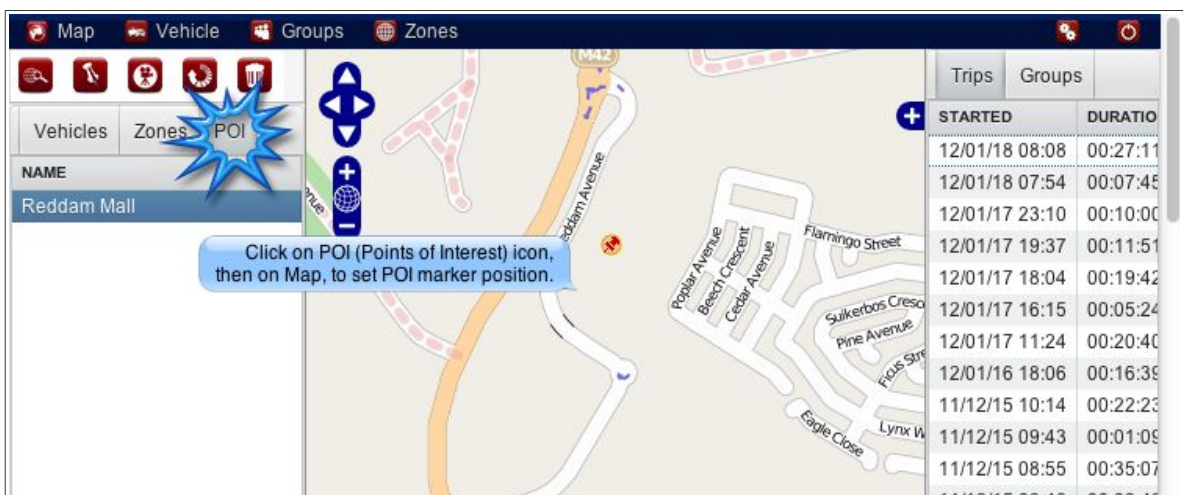
⚡ Click on Trash 🗑 icon to delete.

STEP 7 - Adding a Point of Interest

⚡ Click 📍 on the *Points of Interest Icon and then on the Map to place POI position marker.

⚡ To delete POI position click on 'Trash' Icon to delete forever.

*POI will display on reports and location requests.

STEP 8 - Select a vehicle from Main Menu

※ To update and edit information, double click on specific vehicle (in User ID column)

※ 'Update' after changes

STEP 9 - vehicle inside tabs

Vehicle Window will list the following inside TABS:
* Details: Info, Admin,
* Contacts: Second Contact, Third Contact
* Reports: Generate Reports

These inside TABS allow admin changes to all information kept on vehicle.

STEP 10 – View users for selected vehicle

Users' Vehicle Window TAB's allows you to **edit** and create a **New** user(s) or Tag(s) on selected vehicle

Clicking on existing username display the following 'User Details' window:

STEP 11 - vehicle inside tabs

☀ The following TABS allows viewing of selected vehicle
(in Vehicle Window):

Alarms

Trips

Zone Logs
(created with every visit to and from zone)

Logs
(Audit Logs)

STEP 12 - Group Names

☀ Groups Window (selected form Main Menu)

☀ View and Create Groups by selecting either 'New' or 'View' from the toolbar.

STEP 13 - Group Details

※ Enter Group Name and Description (optional) and 'Update'

STEP 14 - Allocate vehicles to a Group

※ Select 'Allocate Vehicles' (inside tab) and select vehicles for this group

※ Clicking on the '>>' add arrows and deselecting by clicking on the '<<" arrows.

※ Update to save.

※ The new 'Group' created will be seen on the Map Window ('Refresh' page if not visible)

※ Delete group: click on group in the Groups Tab and select 'delete'.

STEP 15 - Zones

☀ Select ZONES Window from the Main Menu (after a zone has been created).

☀ Click on either 'SHOW' or 'ACTION' in the drop down menu to create or edit zone details.
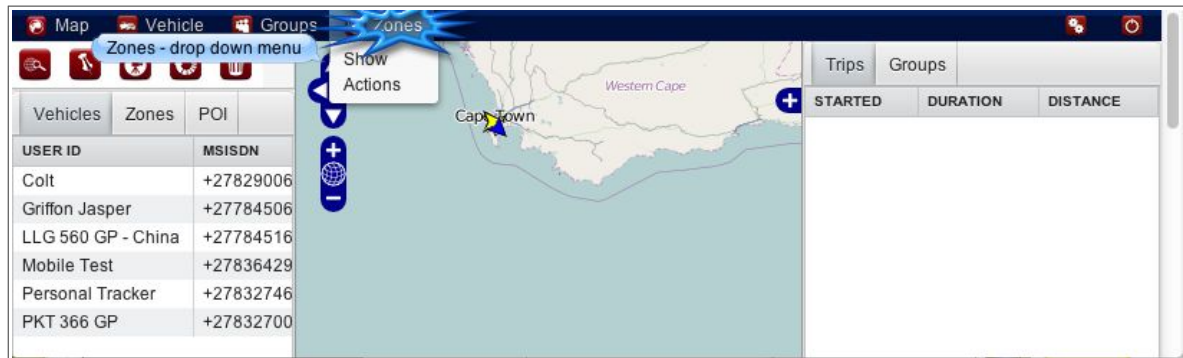
STEP 16 - Show Zone

☀ Select 'SHOW' (from drop down menu), this will display all Zone Names created in 'Map Window'.

☀ Click 'View' button to view Coordinates and Zone Logs.
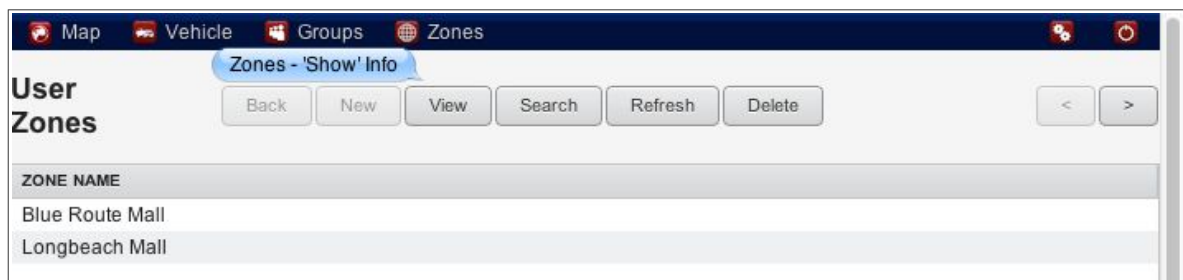
STEP 17 - Zone Action

☀ Click on the 'ACTION' name to create and edit Zone actions.
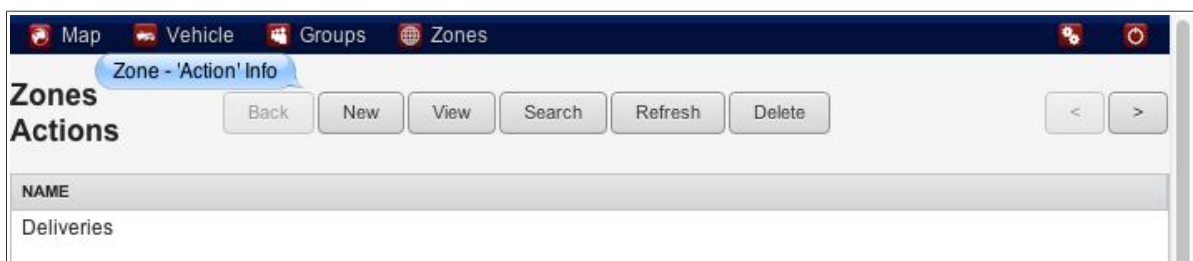
STEP 18 - create/edit zone action

※ Click on 'New' to create Zone action or click on existing action to edit.

※ Name action, click to allocate 'All Vehicles' and/or 'All Zones', only if you wish to include all the vehicles and the zones in the action.

※ Complete Notifications settings and remember to insert 'Destination' 'Cellphone' or 'Email Address' (use *comma* to separate more than one number/Email address)

※ Email address will require a subject line, then click 'Update' to save.

Map	Vehicle	Groups	Zones		
Zones Actions		**Deliveries**		Back	Update

User Zone — Allocate

Zone Action Info

Zone - 'Action' Info

| Name *	Deliveries
	☑ All Vehicles
	☑ All Zones
	☑ Notify Entry
	☑ Notify Exit
Email Sms *	Sms ▼
Cell / Email	0834569867,0845675689
Email Subject	

STEP 19 - Allocate specific vehicles and specific zones to an Action

※ If you didn't select 'All Vehicles' and 'All Zones' in STEP 18 , you can allocate specific vehicles and zones to the action.

※ Click on 'Allocate' (inside tab)

※ to select ' **>>** ' and de-select ' **<<** ' specific vehicles and specific zones to form part of the Zone Action

※ Click 'Update' to save.

Map	Vehicle	Groups	Zones		
Zones Actions		**Deliveries**		Back	Update

User Zone — Allocate

Allocate

Vehicle and Zone Allocation for 'Zone Action'

Vehicles

Available		Allocated
Colt	>>	**PKT 366 GP**
LLG 560 GP - Chir	<<	**Griffon Jasper**
Mobile Test		
Personal Tracker		

Zones

Available		Allocated
	>>	**Longbeach Mall**
	<<	**Blue Route Mall**

Glossary & Page Layout

- ⋏ MSISDN — Cellphone number of the SIM card installed in unit
- ⋏ STATUS — vehicle/unit STATUS in terms of communication/movement and ignition
- ⋏ SEARCH — The search facility helps you find vehicles/Users/POI/Zones/Groups by simply entering in Vehicle Reg details or User/Zone/POI Names.
- ⋏ BACK — Revert back to previous page.
- ⋏ Update — Update latest changes to server
- ⋏ Refresh — Forcing your browser to download latest i-Locate webpage after changes made to your account.
- ⋏ '>' — Select button to scroll forwards
- ⋏ '<' — Select button to scroll backwards
- ⋏ ADMIN — Owner of vehicle
- ⋏ USER — Driver or Supervisor of vehicle
- ⋏ TAG — Driver ID TAG (Fleet Management)

MAP Page Layout

- Landing page displaying map with vehicle markers;

Main Menu, listing: Map, Vehicle, Group, Zones Windows

Left Sidebar: Vehicle User Details

Right Sidebar: Latest Trip Details

MAP Page inside TAB(s)

- ⋏ VEHICLE TAB — in of Vehicle TAB the user can select/deselect groups of (in vehicles to display (or not). The map will zoom in or out, to accommodate all the vehicles selected.
- ⋏ Zone TAB — Select to display Zones on Map
- ⋏ POI TAB — Select to display Points of Interests (POI)
- ⋏ TRIPS TAB — From the position when the vehicle's ignition is turned on to the point where the vehicle's ignition is turned off
- ⋏ GROUP TAB — Select to display GROUPS on Map

VEHICLE Page Layout
- Vehicle Page to update and edit Vehicle and User admin information

VEHICLE Page inside TAB(S)

⚐ **Vehicle TAB**:

Info, Admin, Second Contact, Third Contact and Reports TAB's

allow admin changes to all information kept on vehicle

⚐ **Users Tab**:

Edit and create a New User(s) or Tag(s) on selected vehicle.

Alarms/Trips/Zone Logs/Logs TAB's only allow viewing inside the Vehicle

Window.

Group Page Layout- To Create/Edit and allocate vehicles to a Group

Name

ZONES Page Layout - View, create and edit Zone actions

i-LOCATE
POWERED BY CELLSTOP

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